



DPG DEGREE COLLEGE

(Affiliated to MDU, Rohtak)

Sector-34, Near Marble Market, Gurugram 122001

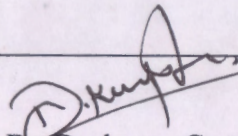
Action Taken Report of Minutes of Meeting- 6, Session: 2021-22

Venue- IQAC Room No 202

Date: 6th August 2021

S. No	Agenda	Minutes	Action Taken Report
1	Confirmation of minutes of meeting held on 17 th April 2021	Dr. S.S. Boken, Chairperson, IQAC welcomed all the members of IQAC present in the meeting and review the work done on the agenda discussed in the previous meeting.	All the discussed agenda is completed
2	Follow up of Action Taken Report for agenda discusses on 17 th April 2021	Dr Devkanya Gupta coordinator IQAC took the follow up of the action taken report prepared on the agenda discussed in previous meeting and presented the same in meeting.	Report is prepared and attached as enclosure
3	To discuss and Planning for orientation Program	IQAC Coordinator suggested the cultural committee to conduct an induction program for students.	IQAC advised the cultural committee to submit a proposal for the same
4	To discuss about the activities related to covid-19	As per the current scenario of Covid IQAC coordinator organize an online extension lecture for students on "Boosting mental wellness in students during examination" and encourage all the HODs of the department to do the same in future.	Event is successfully conducted

5	To discuss about the preparation of Annual report for the year 2020-21	IQAC coordinator inform all the members to prepare an annual report for the session 2020-21	Annual Report is submitted with minor modifications
6	To discuss about the revision of IQAC member for the session 2021-22	IQAC coordinator revised the composition of IQAC for the session 2021-22 due to the unavailability of current members	Updated IQAC members list is attached here as enclosure
7	To discuss about the conduction of Internal Audit for the session 2020-21	IQAC coordinator inform all the members about the next internal Academic Audit in the current session. Scheduled of Audit need to be drafted by IQAC coordinator	Scheduled is submitted by the IQAC coordinator and circulated among the Departmental HoDs


 Dr. Devkanya Gupta
 (IQAC ,Coordinator)