

	DPG DEGREE COLLEGE Sector 34, Gurugram, Haryana - 122001 (Affiliated to MDU Rohtak)		
	IQAC - Minutes of Meeting (MoM)		
Name of Committee:	IQAC	Date of Meeting: 1	9 th December 2019
Venue:	IQAC Room No. 202	Time:	10:00 AM
Prepared By:	Dr. Devkanya Gupta	Minutes Drafted Date:	9 th December 2019
Chaired By:	Dr. S.S. Boken (Principal)		

Ref/no. *D.P.W/DC/IQAC/2019-20/002*

Date: 9th December 2019

IQAC first meeting conducted on 9th December 2019 , these members were Present in the meeting

Mr. Ashok Gogia, Registrar DPG Degree College

Dr. Surbhi Chouadhary, Dean Academics DPG Degree College

Dr Devkanya Gupta, Assistant Professor, Department of Commerce

Dr. Priya Shukla, Head Department of Arts& Humanities

Dr. Priyanka Kumari, HOD Department of Commerce

Dr. Lalit Dalal, Assistant Professor, Department of Chemistry

Dr. Shefali Guliya, Assistant Professor, Department of Zoology

Dr. Shalini Arora, Assistant Professor, Department of Commerce

Ms. Ankita Student M.Sc (Maths) Student, DPG Degree College

The chairperson welcomed the members to the IQAC meeting. The following agendas were discussed in the meeting.

Agenda 1 To conduct an introductory session.

Dr. S.S. Boken, Chairperson, IQAC welcomed all the members present in the first meeting of IQAC. All members of IQAC introduce themselves. Dr Devkanya Gupta, Assistant Professor, Department of commerce will work as the coordinator of IQAC.

Agenda 2 To make the clear about the policy of IQAC with which the IQAC Cell is looking forward.

The IQAC committed deliberated over the policy of IQAC and approved the same with minor modifications.

Agenda 3 To discuss about the academic activity calendar for the session 2019-20 for improvement in teaching learning and research environment.

An analysis of the academic activity calendar running in the various departments was reviewed in detail. It is requested to all the HODs of the Departments that apart from teaching students should be engaged in extracurricular activities as well.

Agenda 4 Updation about the IQAC Cell on college website.

It was suggested that college website must be update to reflect about the newly formed IQAC in college.

Agenda 5 To discuss about the running Value Added Course (VAC) in the various Department for the current session

It was suggested by the member we need to introduce more VAC courses from the current session apart from the running courses.

Dr Priyanka Kumari, Head of Commerce Department gave a brief review about the VAC courses (Certificate Course in Dynamics of Service Sector and Certificate Course in Academic Research and Report Writing) already running in the department, Student-teacher response. With the benefit of this course student are encourage and motivated to write a research paper

Dr Priya Shukla, Head of Arts & Humanities Department presented a detailed review about the VAC (Certificate Course in Communication Skills, Certificate Course in Yoga and Meditation) and emphasize many more students want to enroll and improved their soft and life skill.

Dr Lalit, Coordinator and member of IQAC gave a detailed account on VAC courses running in science Department (Basic Mathematics for Competitive Exams and Certificate Course in MS-Office, Internet and its Applications)

Rest of the Members of IQAC are suggested to introduce new VAC in the field of life science as well. Since master courses in Zoology and Botany has already introduced.

All the members were motivated to work efficiently. With the permission of Chair all the present members in the meeting decided the schedule of next meeting on 1st June 2020.

Dr.Devkanya Gupta
(Coordinator,IQAC)