	<b>DPG DEGREE COLLEGE</b>		
	Sector 34, Gurugram, Haryana - 122001		
	(Affiliated to MDU Rohtak)		
<b>IQAC - Minutes of Meeting (MoM)</b>			
<b>Name of Committee:</b>	IQAC	<b>Date of Meeting: 5</b>	17 April 2021
<b>Venue:</b>	IQAC Room No. 202	<b>Time:</b>	10:00 AM
<b>Prepared By:</b>	Dr. Devkanya Gupta	<b>Minutes Drafted Date:</b>	17 April 2021
<b>Chaired By:</b>	<b>Dr. S.S. Boken ( Principal)</b>		

Ref/no. *D.P.Y./DC/ IQAC/2020-21/23*

Date: 17<sup>th</sup> April 2021

IQAC 5<sup>th</sup> meeting conducted successfully these members were Present in the meeting:

Mr Ashok Gogia, Registrar, DPG Degree College

Dr. Surbhi Chouadhary, Dean Academics DPG Degree College

Dr Devkanya Gupta, Assistant Professor, Department of Commerce

Dr. Priya Shukla, HOD Department of Arts& Humanities

Dr. Priyanka Kumari, HOD Department of Commerce

Dr. Lalit Dalal, Assistant Professor, Department of Chemistry

Dr. Uzma Sayyed, Assistant Professor, Department of Zoology

Ms Geetanjali, Assistant Professor, Department of Commerce

Following agenda were discussed

**Agenda 1:** Confirmation of minutes of meeting held on 1<sup>st</sup> December 2020

Dr. S.S. Boken, Chairperson, IQAC welcomed all the members of IQAC present in the meeting and review the work done on the agenda discussed in the previous meeting. All the necessary documents of internal academic audit were reviewed.

**Agenda 2** Follow up of Action Taken Report for agenda discusses on 1<sup>st</sup> December 2020

Dr Devkanya Gupta coordinator IQAC took the follow up of the action taken report prepared on the agenda discussed in previous meeting and presented the same in meeting.

**Agenda 3:** To discuss the Online classes and working mechanism of teachers during Covid times or the sessions 2020-21.

It was suggested by the members to review about the online working mechanism of student- teacher during Covid time and also introduced NDLI portal for students for effective learning of advanced resources in an online mode.

All the members of IQAC suggested and reviewed the online teaching learning process of the academic year 2020-21

**Agenda 4:** To discuss with Alumni committee convener for registration

As advised by the IQAC coordinator Alumni committee convener Ms Nidhi Jain officially registered the Alumni committee as Alumni Association and named as "DOST" in April 2021.


**Agenda 5:** To discuss with all the IQAC members about conduction of more extension activities

It was suggested by the IQAC members that all the Departments need to conduct more extension activities, seminar, workshop, guest lecture through online mode to normalize the Covid condition for students.

**Agenda 6:** To discuss about the conduction of online examination.

It was suggested by all the members of IQAC to instruct the examination committee for conduction of online examination through ERP portal of College

Any other point, with the permission of the chair person in the meet. All the members are requested to follow Covid 19 protocol and stay safe. All the members were motivated to work efficiently during Covid times and the succeeding meeting IQAC was also decided.

  
Dr. Devkanya Gupta  
(Coordinator, IQAC)