



DPG DEGREE COLLEGE SECTOR 34, GURUGRAM, (HR)

Evaluation Date :

Faculty Self Evaluation format  
SESSION: 2017-2018

SHEET 1 OF 6

## PERSONAL INFO:

NAME	Dr. Vanita Thakur	DEPT	Science
DESIGNATION	Asst. Prof.	D.O.J.	1 <sup>st</sup> Aug. 2017
		D.O.B.	28 <sup>th</sup> June 1988
QUALIFICATIONS	M.Sc (Hons.) Physics, Ph.D in Materials Science		

1. If, NET QUALIFIED then mention the qualifying year. 2. If pursuing Ph.d, then mention University/ Institute name and Date of registration.

## A: ACEDAMIC ASSESMENT

## A1: STUDENT ATTENDANCE RECOERD (10 Marks)

L	T	P	TOTAL LECTURE HOURS/ WEEK= 23				
COURSE NAME	COURSE CODE	CLASS/ SEMESTER	CLASS STRENGTH	% OF ATTENDANCE			
				1 <sup>ST</sup> TERM	MID TERM	END TERM	HOD REMARK
Electricity & Magnetism	PHY-102	B.Sc (NM) I	26	45%	66%	65%	58.66
Electricity & Magnetism	PHY-102	B.Sc (CS) I	28	41%	52%	45%	46.43
* Quantum Mech	PHY-502	B.Sc (NM) V	36	45%	66%	18%	14.33
* Practical	PHY-503	B.Sc (NM) V					
* Quantum Mech	PHY-502	B.Sc (CS) V	46	40%	26%	35%	33.66
* Practical	PHY-503	B.Sc (CS) V					
E and Elec.devices	PHY-202	B.Sc (NM) II	26	42%	58%	30%	43.33
EMI and Elec.devices	PHY-202	B.Sc (CS) II	28	38%	38%	21%	32.33
* Atomic, Mol, Laser Phys	PHY-601	B.Sc (NM) VI	36	32%	58%	29%	39.66
* Practical	PHY-603	B.Sc (NM) VI					
* Atomic Mol, Laser Physics	PHY-601	B.Sc (CS) VI	46	19%	32%	18%	23.43
* Practical	PHY-603	B.Sc (CS) VI					

Note: The days of three terms will be decided by Principal.

## CALCULATION OF ATTENDANCE

- TOTAL TEACHING DAYS=X
- TOTAL STRENGTH OF THE CLASS=Y
- SUM OF THE ATTENDANCE OF ALL STUDNETS =  $\sum Z$

$$\text{➤ \% OF ATTENDANCE} = \frac{\sum Z}{X \times Y}$$



## A2: RESULT ANALYSIS (35 Marks)

SESSION:				TOTAL LECTURE HOURS/ WEEK=			
COURSE NAME	COURSE CODE	CLASS/ SEMESTER	CLASS STRENGTH	No. OF STUDENTS APPEARED IN EXAM (A)	NO. OF STUDENTS PASSED (B)	PASS % (C)	UNIVERSITY AVG. PASS % (D)
Electricity & Magnetism	PHY-102	B.Sc (NM) I	26	26	14	54%	52%
Electricity & Magnetism	PHY-102	B.Sc (CS) I	28	28	08	29%	52%
Quantum Mechanics	PHY-502	B.Sc (NM) V	36	35	20	57%	67%
Quantum Mechanics	PHY-502	B.Sc (CS) V	46	46	21	46%	67%
EMI & Elec. devices	PHY-202	B.Sc (NM) II					
EMI & Elec. devices	PHY-202	B.Sc (CS) II					
Atomic, Mol. & Laser Phy.	PHY-601	B.Sc (NM) VI					
Atomic, Mol. & Laser Phy.	PHY-601	B.Sc (CS) VI				186	238
						$\Sigma (C)=$	$\Sigma (D)=$

$$\text{Marks (out of 35)} = \frac{\Sigma (C)}{\Sigma (D)} \times 35 =$$

## A3: STUDENTS FEEDBACK (5 Marks)

COURSE NAME	COURSE CODE	CLASS/ SEMESTER	CLASS STRENGTH	NO. OF STUDENTS WHO HAVE GIVEN FEEDBACK	FEEDBACK ON THE SCALE OF 5
					Avg. Feedback=



**B: RESEARCH PAPERS PUBLISHED IN REFEREED JOURNALS/CONFERENCES/SEMINAR/BOOKS**  
(5 Marks)

Details of Journal (Title, Publisher Name, Vol no) or Conference/ Seminar (Date, Venue etc ) Book/Book Chapters	Title of Paper	Specify National/ International	Co Author's Name, if any	Non Paid/ Paid (Mention amount)	Impact Factor/ Citation Index
Journal of Alloys & Compound (To be Communicated)	Dielectric Relaxation and a.c conductivity Mechanism of Modified borate glass-ceramics	International	Prof. Lakhwant Singh	Non-Paid	3.133
Ceramics-International	Structural, Optical and thermal properties of BaTiO <sub>3</sub> modified Glass-ceramics	International	Seema Thakur and Prof. Lakhwant Singh	Non paid	2.987



### C. SPONSORED RESEARCH and EXTERNAL CONSULTANCY PROJECTS (5 Marks)

DETAILS	Project Title	Your Role (PI / Co PI / I / Mentor/Advisor)	Funding Agency	Fund Amount	Project duration	Name of team members	% of progress/ date of submission
Sponsored Research project granted to you	NA for the grant of such Research projects, mandatory in the college.	—	—	—	—	—	—
External Consultancy Project undertaken by you	Guiding a Ph.D student enrolled in Guru Nanak Dev University (Asst.)						

### D. ACADEMIC ADMINISTRATION / RESPONSIBILITIES (20 Marks)

S.NO	PARAMETERS	PROVIDE DETAIL
1.	<ul style="list-style-type: none"> <li>➤ Are you a convener of any committee/ cell/ club?</li> <li>➤ If yes, then explain the contribution of the committee in institutional growth.</li> <li>➤ You can attach separate sheet to explain your contribution.</li> </ul>	<p>NO</p> <p>NA</p> <p>NA</p>
2.	<ul style="list-style-type: none"> <li>➤ Are you a member of any committee/ cell/ club?</li> <li>➤ If yes then explain your own contribution in the committee.</li> <li>➤ You can attach separate sheet to explain your contribution.</li> </ul>	<p>Yes, Member of</p> <ol style="list-style-type: none"> <li>1. Research and Extension Lect. Committee</li> <li>2. Cultural Committee</li> <li>3. Sports Committee</li> </ol> <p>1. As a part of Research &amp; Ext. lect. Committee, organised a Motivation lect. by Dr. Monika.</p> <p>2. As a Member of Cultural Committee, organised Lohri function, a small Holi Celebration, Republic day and Students Farewell Party.</p> <p>3. In Sports committee, played an active role in maintaining proper discipline during sports day and motivated students to participate in various sports.</p>
3.	<ul style="list-style-type: none"> <li>➤ Are you a member of the proctorial board?</li> <li>➤ If yes then explain your contribution in maintaining the discipline in the institute</li> </ul>	<p>No, However gave all the proctorial duties assigned by the committee</p> <p>Remark of chairman proctorial board:</p>



4.	> Do you have any contribution in personality development of students?	<p>yes, as a their teacher, I used to spare some of the time in class telling them about the importance of their personality i.e. what is the importance of their body language, dressing sense, the way they talk.</p> <p>Also use to Motivate them, and help them regarding the career options they should chose after B.Sc.</p>
	> If yes, please mention brief detail.	
	or	
	> Any other contribution?	
	> Please explain in detail.	

#### E: LEAVE RECORD (10 Marks)

CL	SCL	VL	LWP	Any other	Total Leave
Leave assigned as per Institute norms					
Leave taken					

#### FACULTY REMARKS

Suggest if any assistance/support/guidance is needed from the Dept/Institute for your professional growth.

- \* Duty leave should be sanctioned for attending the conferences.
- \* TA/DA should be granted for attending the conference.

Suggest any ideas for improving work environment of the Institute.

Working environment is good.

I confirm that all the information filled herewith is true and correct to the best of my knowledge.

FACULTY SIGN& DATE:

*Neelita*  
29/5/18

very Good  
As a faculty excellent  
very Good worker.  
H. S. S.



18-19

6

**DPG DEGREE COLLEGE, GURUGRAM****Self Appraisal Form****Session-2018-19**Name of Teacher Dr. / Sh. / Ms. Priyanka Kumari Department CommerceTeaching Session: 2018-19 Date of Joining 08/08/2017**1. Academic & Achievements****Semester result: 2018-19 both the semesters**

Sr. No.	Class	Semester	Paper and paper code	Number of students in class	Number of students Appeared	Number of pass students	Pass %	University Pass %	+ Or -
1	B.Com 2 <sup>nd</sup>	3 <sup>rd</sup>	BRF(308)	142	104	82	78.84%		
2	B.Com 3 <sup>rd</sup>	5 <sup>th</sup>	AFM(503)	135	105	94	89.52%		
3	M.Com 1 <sup>st</sup>	1 <sup>st</sup>	POM(29)	28	18	18	100%		
4	B.Com 3 <sup>rd</sup>	6 <sup>th</sup>	FM(603)	117	105	59	56.19%		
5	M.Com	2 <sup>nd</sup>	FM	18	17	16			
6									
7									

Remarks regarding result

The Result needs to be improve and more focus should be given on F.M. management Paper.

2. Students Attendance As per, Erp per semester / Register / online excel Sheet



Semester. 1<sup>st</sup> . 2<sup>nd</sup> . 3<sup>rd</sup> . 4<sup>th</sup> . 5<sup>th</sup> . 6<sup>th</sup>

Total num of students in different class	Number of Lect. Load	Students Attendance	%
B.Com 3 <sup>rd</sup> sem (142) (A+B+C)	5 Lectures/week	80-90	63-65%
B.Com 5 <sup>th</sup> sem (135)	10 Lecture/week	75-80	60%
M.Com 1 <sup>st</sup> sem (28)	5 lectures/week	16-18	62-65%
B.Com 6 <sup>th</sup> sem (117) M.Com 2 <sup>nd</sup> sem (18)	10 Lectures/week 15 Lectures/week	80-90 15-16	75% 88%

### Administrative responsibility and leadership quality

- a) Are you a member of committee : Yes/No  
What is your contribution as a member:-  
As a member of Academic Committee I always prepared the Academic plans, time table and other academic related activities.
- b) Are you a convener of any committee : Yes/No  
What are your achievement and contributions  
As a convener of Library Committee I have suggested to the principal in library facilities and more reference books had been purchased during 2018-19.
- c) Have you made any improvement in that field in which you were convener of that committee :-  
Yes, I had suggested to a books facility and more reference books in library.
- d) Are you a member of Proctorial committee : Yes/No  
How far you have contributed to maintain the discipline and what is your satisfaction level. In case you are not satisfied, what do you suggest:  
I am in discipline in charge at 2<sup>nd</sup> floor and preparing proctorial duty on 2<sup>nd</sup> floor monitoring whether it is implemented properly or not.
- e) Do you have any contribution in personality development of students if Yes, please mention brief details :-  
I am taking 2 lectures per week in final year students on personality development.

- f) Any other contribution, you want to mention for college / society.

I am a self dedicated employee  
and always used to work for our  
Institutional objectives.

**Contribution towards research:-**

- A) Have you applied for any minor research project/major research project to any funding agency (U.G.C. /ICSSR / any other) In case yes, please mention details :-

NA

- B) Have you published any research paper in any journals listed by / approved by U.G.C: if yes :- provide details along with the hard copy of paper :-

Yes - A comprehensive study on Corporate  
Social Responsibility in small & medium  
Enterprises (SMEs) in India.

- C) Have you participated in any national/ international seminar . Yes/No. : Mention the details of paper presented by you along with the hard copy of paper :-

NA

- D) Individual Attendance & teacher and leave record (To be filled in by Administration)

Total lecture delivered in each semester. Excluding proctorial/Tutorial

2018-19 (Both the Semesters)

1. Casual leave : .....
2. Short leave : .....
3. Late punch : .....
4. Any other leave : .....



**(FOR OFFICE USE)**

Remarks of H.O.D. on the basis of teacher's contribution as per details mentioned above:-

SHE IS AN EXCELLENT TEACHER

*[Signature]*

(H.O.D. Sign.)

Whether agreed by the remarks of H.O.D. or Not:-

Agreed / not agreed

If not agreed mention your remarks:-

(Dean Academic)

Whether agreed by the performance of faculty regarding participation in other than academic activities.

Agreed / Not Agreed

*Result Good  
Contribution v. good  
May be considered as  
outstanding*

If not agreed, mention brief details

(Registrar)

**Remarks of the Principal**

To be tick by the Principal.

1. Outstanding

☒

2. Very Good

☐

3. Good

☐

4. Poor

5. Very Poor

☐

**Brief recommendation of the Principal.**

Positive / Negative

*Very Sincere, hard working & Eager for  
teaching.*

Remarks of the Management.

*[Signature]*  
(Principal)

Appraisal Amount proposed for 2018-19.

(Vice Chairman)

Appraisal Amount Approved 2018-19.

(Hon. Chairman)





19-20

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**DPG DEGREE COLLEGE, GURUGRAM****Self Appraisal Form**Name of Teacher Dr. / Sh. / Ms. ...**Jyoti Khurana** ..Department ...**Science..**Teaching Session: 2019-20 Date of Joining ...**27/8/2018**.....**1. Academic & Achievements****Semester result: 2019-20 both the semesters**

Sr. No	Class	Semester	Paper and paper code	Number of student s in class	Number of students Appeared	Number of pass student s	Pass %	Universit y Pass %	+ O
1	MSc(maths )	1st	Ordinary differential equations 16MAT21C3	17	17	17	100 %	96.14%	+
2	MSc(maths )	3rd	Analytical Number theory 17MAT23DB1	9	9	8	88.88 %	88.34%	+
3	MSc(maths )	3rd	Functional Analysis 17MAT23C1	9	9	6	66.66 %	81.92%	-
4	MSc(maths )	2nd	Measure and integration theory 16MAT22C2	17	16	9	56.25 %	71.26%	-
5	MSc(maths )	4th	Inner product space and measure theory 17MAT24C1	9	9	9	100%	93.07%	+
6	MSc(maths )	4th	Algebraic Number Theory 17MAT24DB1	9	9	9	100%	91%	+
7									

Remarks regarding result .....1.Measure and integration exam was conducted online and strict marking was done in college it self by subject



2.Functional Analysis -It was a theory paper and during online classes students were not regularly present so that effected the result.

2. Students Attendance As per, Erp per semester / Register / online excel Sheet  
Semester. 1<sup>st</sup> .2<sup>nd</sup> . 3<sup>rd</sup> .4<sup>th</sup> . 5<sup>th</sup> . 6<sup>th</sup>

Total num of students in different class	Number of Lect. Load	Students Attendance	%
MSC 1st SEM	7 LECT PER WEEK	75 %	
MSC3rd SEM	10 LECT PER WEEK	65 %	
MSC2nd SEM	6 LECT PER WEEK	70 %	
MSC 4 <sup>TH</sup> SEM	10 LECT PER WEEK	70 %	

### Administrative responsibility and leadership quality

a) Are you a member of committee : Yes / No-YES EXAM COMMITTEE

What is your contribution as a member:-

...WORKED FOR SMOOTH CONDUCTION OF University EXAMS IN TEAM ALSO I HAVE DONE ALL THE RESPONSIBILITIES AND WORK ASSIGNED TO ME TIMELY AND EFFICIENTLY ALSO DID A GOOD TEAM WORK

b) Are you a convener of any committee : Yes / No

What are you achievement and contributions

.....

c) Have you made any improvement in that field in which you were convener of that committee :-

.....No

d) Are you a member of Proctorial committee : Yes /No

How far you have contributed to maintain the discipline and what is your satisfaction level.

In case you are not satisfied, what do you suggest:

No

e) Do you have any contribution in personality development of students if Yes , please mention brief details :-

YES AT CLASS LEVEL I HAVE GIVEN TOPICS TO MASTERS STUDENTS TO SPEAK ,TO PRESENT AND ALSO CONDUCTED DEPARTMENTAL ACTIVITIES WITH MY CO WORKERS TO ENHANCE ABILITY AND PERSONALITY OF OUR STUDENTS.

f) Any other contribution, you want to mention for college / society.

.....  
.....

**Contribution towards research:-**



A) Have you applied for any minor research project/major research project to any funding agency (U.G.C. /ICSSR / any other) In case yes, please mention details

NO

B) Have you published any research paper in any journals listed by / approved by U.G.C: if yes :- provide details along with the hard copy of paper :-

.....  
.....NO

C) Have you participated in any national/ international seminar . Yes/No. : Mention the details of paper presented by you along with the hard copy of paper :-

.....  
.....NO.....

D) Individual Attendance & teacher and leave record **(To be filled in by Administration)**

Total lecture delivered in each semester. Excluding proctorial/Tutorial

2019-20 (Both the Semesters)

1. Casual leave : .....12.....

2. Short leave : .....6.....

3. Late punch : .....7-8.....

4. Any other leave : .....No.....

**(FOR OFFICE USE)**

Remarks of H.O.D. on the basis of teacher's contribution as per details mentioned above:-

.....  
.....

Whether agreed by the remarks of H.O.D. or Not:-

**(H.O.D. Sign.)**

Agreed / not agreed

If not agreed mention your remarks:-

**(Dean Academic)**

.....  
.....

Whether agreed by the performance of faculty regarding participation in other than academic activities.

Agreed / Not Agreed

Result Good

May be Considered

If not agreed, mention brief details

as a very Good

(Registrar)



**Remarks of the Principal**

To be tick by the Principal.

1. Outstanding

☐  
☐

2. Very Good

☒  
☐

3. Good

☐

4. Poor

5. Very Poor

☐

**Brief recommendation of the Principal.**

Positive / Negative

Good teacher & punctual

Remarks of the Management.

  
(Principal)

Appraisal Amount proposed for 2019-20

(Vice Chairman)

Appraisal Amount Approved 2019-20

(Hon. Chairman)





3A

**DPG DEGREE COLLEGE, GURUGRAM**

**Self Appraisal Form**

Name of Teacher Dr. / Sh. / Ms. Priya Shukla Department Arts

Teaching Session: 2020 - 2021 Date of Joining 2.8.16

**1. Academic & Achievements**

2020-21  
**Semester result: 2021-22 both the semesters**

Sr. No.	Class	Semester	Paper and paper code	Number of students in class	Number of students Appeared	Number of pass students	Pass %	University Pass %	+ Or -
1	MAT <sup>1st</sup>	4 <sup>th</sup>	17HIS24C1	01	01	01	100%	90%	+
2	Year		17HIS24CA2	01	01	01	100%	100%	equal
3		3 <sup>rd</sup>	17HIS23C1	01	01	01	100%	Not found	
4			17HIS23CA1	01	01	01	100%	"	
5	MAT <sup>1st</sup>	I <sup>st</sup>	16HIS21C2	05	05	05	100%	94.74	+
6			16HIS21C3	05	05	05	100%	94.52	+
7			16HIS21C5	05	05	04	80%	94.50	-
II <sup>nd</sup>			16HIS22C2	05	05	05	100%	Not found	
			16HIS22C3	05	05	05	100%	"	
			16HIS22C5	05	05	05	100%	"	

Remarks regarding result

Results could be better if students can work on their weakness.

**2. Students Attendance As per, Erp per semester / Register / online excel Sheet**

Paper code	Number of students	Students Appeared	Number of Pass students	Pass %	Min Pass
BA 3 <sup>rd</sup> Sem	49	40	28	80%	78
BA 4 <sup>th</sup> Sem	49	35	28	80%	78



Number of students in different class	Number of Lect. Load	Students Attendance	%
BA Sem 3, 4	5 Per week	60%	60%
MA 1 <sup>st</sup> & 2 <sup>nd</sup> Sem	10 Per week	55 to 60%	55 to 60%
MA, 3 <sup>rd</sup> & 4 <sup>th</sup> Sem	10 Per week	40%	40%

### Administrative responsibility and leadership quality

- a) Are you a member of committee : Yes / No ☒ Yes  
 What is your contribution as a member:-  
Academic Committee - As a Part of this committee I always tried to complete assigned task on time. Making time table of Arts department. Giving some useful suggestions from time to time as per the requirement, coordination among various dept. etc
- b) Are you a convener of any committee : Yes / No ☒ Yes  
 What are you achievement and contributions  
Placement Committee - Always motivated team members to do assigned task. Organised various trainings for the students during and after college hours also. Always motivated students of various stream to attend training sessions.
- c) Have you made any improvement in that field in which you were convener of that committee :-  
 1. Motivated students of various streams to participate in the trainings conducted by college.  
 2. Use of I.C.T has been promoted.
- d) Are you a member of Proctorial committee : Yes / No ☒ Yes  
 How far you have contributed to maintain the discipline and what is your satisfaction level. In case you are not satisfied, what do you suggest:  
 1. During offline classes I make an always make sure to be present in the corridor of 1<sup>st</sup> floor to control students in each lecture to maintain discipline  
 2. Supervised Proctorial duties (3) Keep a check on students
- e) Do you have any contribution in personality development of students if Yes, please mention brief details :-  
 1. Teachers always make an impact through their speech, language, conduct, behaviour and his/her command on the subject.  
 2. Motivated students to learn growth oriented things other than subject.  
 3. Suggested P.D.P. classes in the college time table and implemented it in some sessions



- Any other contribution, you want to mention for college / society.
- ① As the Head of the Department of Arts I have always motivated my faculty to work better in their specific fields. ② Always go to class Prepared their lecture. ③ Always motivated to for Better co-ordination. ④ Supported students for competitive examinations.
- Contribution towards research:-

- A) Have you applied for any minor research project/major research project to any funding agency (U.G.C. /ICSSR / any other) In case yes, please mention details :-

No - Because I still don't get Approval from M.D. University. So inspite of having work experience for more than 6 years I can't take any such project. As well as I am keen to take one Ph.D scholar. But due to some reasons I can't take any.

- B) Have you published any research paper in any journals listed by / approved by U.G.C. if yes :- provide details along with the hard copy of paper :-
- No.

- C) Have you participated in any national/ international seminar . Yes/No. : Mention the details of paper presented by you along with the hard copy of paper :-

1. During Session 2020-21 attended many webinar's on online mode. (5 webinar's)
2. Successfully completed Faculty Development-(FDP) Program of 1 month from Delhi University.

- D) Individual Attendance & teacher and leave record (To be filled in by Administration)

Total lecture delivered in each semester. Excluding proctorial/Tutorial

2020-21

2021-2022 (Both the Semesters)

1. Casual leave : .....

2. Short leave : .....

3. Late punch : .....

4. Any other leave : .....

L.W.P

0.5

**(FOR OFFICE USE)**

Remarks of H.O.D. on the basis of teacher's contribution as per details mentioned above:-

.....  
..... NA .....

Whether agreed by the remarks of H.O.D. or Not:-

**(H.O.D. Sign.)**

Agreed / not agreed

If not agreed mention your remarks:-

*Pooja*  
9/12/22  
**(Dean Academic)**

Responsible departmental head. Good leadership skills. She is showing favouritism to dept. members and hiding facts. Time table never finalized and activities. As a faculty very good. Since dedicated, hard working and clashes in entire semester.

Agreed / Not Agreed

If not agreed, mention brief details

Very co-operative in all the assignments. May be considered for outstanding.

**(Registrar)**

*08/12/2022*

**Remarks of the Principal**

To be tick by the Principal.

1. Outstanding

☒

2. Very Good

☐

3. Good

☐

4. Poor

5. Very Poor

☐

**Brief recommendation of the Principal.**

Positive / Negative

*Agree with the report of Registrar Sir.*

Remarks of the Management.

*W. S. Kumar*  
**(Principal)**

Appraisal Amount proposed for 2020-2021.

**(Vice Chairman)**

Appraisal Amount Approved 2020-2021.

**(Hon. Chairman)**



**DPG DEGREE COLLEGE, GURUGRAM****Self-Appraisal Form**

Name of Teacher Dr. / Sh. / Ms...Dr. Lalit Kumar....Department... Chemistry

Teaching Session: 2021 – 2022. Date of Joining...01/July 2015

**1. Academic & Achievements****Semester Result: 2020-21 Both Semesters**

Sr. No.	Class	Semester	Paper and paper code	Number of students in class	Number of students Appeared	Number of pass students	Pass %	University Pass %	+ Or -
1	B.Sc. Med	1st	Chemistry CH-101,02,03	8	7	5	71.4	69.56	+
2	B.Sc. Med	2nd	Chemistry CH-201,02,03	8	6	4	66.6	71.45	-
3	B.Sc. NM	1st	Chemistry CH-101,02,03	14	12	8	66.6	65.2	+
4	B.Sc. NM	2nd	Chemistry CH- 201,02,03	14	12	7	58.3	63.67	+

Remarks regarding result:

Result was found satisfactory but there is always scope of improvement and for the same I am always ready to bring new innovations in teaching methods to make it more simplifier, fruitful and understandable to cover syllabus as per the curriculum of M.D.U.

## 2. Students Attendance As per, Erp per semester / Register / online excel Sheet

Semester. 1<sup>st</sup> .2<sup>nd</sup> . 3<sup>rd</sup> .4<sup>th</sup> . 5<sup>th</sup> . 6<sup>th</sup>

Total num of students in different class	Number of Lect. Load	Students Attendance	%
B.Sc. Medical 1 <sup>st</sup> Sem-10	5/WEEK	7/10	70
B.Sc. Medical 2 <sup>nd</sup> Sem-10	5/WEEK	6/10	60
B.Sc. Non-Medical 1 <sup>st</sup> Sem-14	5/WEEK	9/14	64.2
B.Sc. Non-Medical 2 <sup>nd</sup> Sem-14	5/WEEK	9/14	64.2

### Administrative responsibility and leadership quality

- a) Are you a member of committee: Yes / No **Yes**

What is your contribution as a member: -

**Inspection Committee (Member):** Worked under guidance of committee convener and completed each and every task related to various inspection made by M.D.U., A.I.C.T.E., D.H.E. etc

- b) Are you a convener of any committee: Yes / No **Yes**

What are your achievement and contributions?

**Building Repair Maintenance & Infrastructure(Convener):** As committee convener worked together with other members and made frequent and regular and detailed inspection of entire building and college campus and team proposed and requested few plans to improvise which was considered by respected management **and executed.**

**N.S.S. Committee (Convener):** Motivated college students to join N.S.S. as selfless volunteer and serve society, organized 07 days camp in village Islampur , organized first aid training program etc.

- c) Have you made any improvement in that field in which you were convener of that committee: -

Yes, requested and proposed some new plans for college premises and witnessed them executed by respected management.

- d) Are you a member of Proctorial committee: Yes /No **Yes**

How far you have contributed to maintain the discipline and what is your satisfaction level. In case you are not satisfied, what do you suggest:

As a member always motivated students to remain disciplined which will eventually help them in their study and life and proposed few suggestions to committee for improvement of discipline rules and regulations which when approved and executed results were found satisfactory.



- e) Do you have any contribution in personality development of students if Yes , please mention brief details :-

As a convener of N.S.S. Committee and teacher always motivated students to bring discipline in their in their day to day working and listened to their issues and tried level best to sort them.

- f) Any other contribution, you want to mention for college / society.
- Serving College as Assistant Coordinator & Acedemic Counsellor for I.G.N.O.U. centre
  - Worked as Centre Suptd. in IGNOU T.E.E., September 2022 & December 2022
  - Perform duty as Observer in M.D.U. Examinations
  - Perform duty as member of Flying Squad in M.D.U. Examinations
  - Perform duty as calling data handler and distributor in admission for session 2021-22 for all U.G. & P.G.courses

**Contribution towards research:-**

- A) Have you applied for any minor research project/major research project to any funding agency (U.G.C. /ICSSR / any other) In case yes, please mention details :- **NO**
- B) Have you published any research paper in any journals listed by / approved by U.G.C: if yes :- provide details along with the hard copy of paper :- **NO**
- C) Have you participated in any national/ international seminar . Yes/No. : Mention the details of paper presented by you along with the hard copy of paper :-  
Please find Document Attached
- D) Individual Attendance & teacher and leave record **(To be filled in by Administration)**

Total lecture delivered in each semester. Excluding proctorial/Tutorial

2020-2021 (Both the Semesters)

1. Casual leave : .....
2. Short leave : .....
3. Late punch : .....
4. Any other leave : .....

**(FOR OFFICE USE)**

Remarks of H.O.D. on the basis of teacher's contribution as per details mentioned above:-

Whether agreed by the remarks of H.O.D. or Not:-  
Agreed / not agreed

(H.O.D. Sign.)

If not agreed mention your remarks:-

(Dean Academic)

Whether agreed by the performance of faculty regarding participation in other than academic activities.

Agreed / Not Agreed

If not agreed, mention brief details

(Registrar)

### Remarks of the Principal

To be tick by the Principal.

1. Outstanding

☒

2. Very Good

☐

3. Good

☐

4. Poor

☐

5. Very Poor

☐

### Brief recommendation of the Principal.

Positive / Negative

Remarks of the Management.

(Principal)

Appraisal Amount proposed for 2020-2021.

(Vice Chairman)

Appraisal Amount Approved 2020-2021.

(Hon. Chairman)