



# **DPG DEGREE COLLEGE**

**(Affiliated to MDU Rohtak)**

**Sector-34, Near Marble Market, Gurugram**

## **6.3.3 (SUPPORTIVE DOCUMENTS FOR NON TEACHING TRAINING PROGRAM)**

**DURING LAST FIVE YEARS**

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**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**Non -Teaching Staff**

S. No.	Name of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)	Link to relevant document / brochure / report hosted on
		<b>2017-18</b>		
1	Jyotsna (Administration Department)	Office Management Training	8th to 20th January 2018	
2	Garima (Accounts Department)	Office Management Training	8th to 20th January 2018	
3	Sushma (Department of Library)	Office Management Training	8th to 20th January 2018	
4	Pawan (Department of Library)	Office Management Training	8th to 20th January 2018	
5	Prem (Lab Attendent)	Office Management Training	8th to 20th January 2018	
6	Lovely (Lab Attendent)	Office Management Training	8th to 20th January 2018	
7	Jainendre (Lab Attendent)	Office Management Training	8th to 20th January 2018	
8	Preetam (Lab Attendent)	Office Management Training	8th to 20th January 2018	
9	Garima (Accounts Department)	One Week ERP hands on Training organised by DPG Degree College	21st to 25th August 2017	
10	Pawan (Department of Library)	One Week ERP hands on Training organised by DPG Degree College	21st to 25th August 2017	
		<b>2018-19</b>		
1	Jyotsna (Administration Department)	Training for office work	26th Nov. to 8th Dec. 2018	
2	Garima (Accounts Department)	Training for office work	26th Nov. to 8th Dec. 2018	
3	Sushma (Department of Library)	Training for office work	26th Nov. to 8th Dec. 2018	
4	Pawan (Department of Library)	Training for office work	26th Nov. to 8th Dec. 2018	



5	Prem (Lab Attendent)	Traning for office work	26th Nov. to 8th Dec. 2018	
6	Lovely (Lab Attendent)	Traning for office work	26th Nov. to 8th Dec. 2018	
7	Jainendre (Lab Attendent)	Traning for office work	26th Nov. to 8th Dec. 2018	
8	Preetam (Lab Attendent)	Traning for office work	26th Nov. to 8th Dec. 2018	
9	Satyendra ( Administration Department)	One Week ERP hands on Traning organised by DPG Degree College	23rd to 27th July 2018	
10	Ashok Kumar Gogia (Registrar)	One Week ERP hands on Traning organised by DPG Degree College	11th to 15th Feb. 2019	
		<b>2019-20</b>		
1	Garima (Accounts Department)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
2	Sushma (Department of Library)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
3	Prem (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
4	Pawan (Department of Library)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
5	Lovely (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
6	Jainendre (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
7	Satyendra ( Administration Department)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
8	Chanchal (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
9	Mohit (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
10	Ajay Thakur ( Administration Department)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
11	Dinesh ( Administration Department)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	



12	Babita (Lab Attendent)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
13	Anil Kumar ( Administration Department)	Office Management and Development organised by DPG Degree College	26th to 31st August 2019	
14	Prbha (Department of Library)	One Week ERP hands on Traning	19th to 23rd Aug.2019	
15	Pawan (Department of Library)	One Week ERP hands on Traning	19th to 23rd Aug.2019	
		<b>2020-21</b>		
1	Garima (Accounts Department)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
2	Sushma (Department of Library)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
3	Pawan (Department of Library)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
4	Ajay Thakur ( Administration Department)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
5	Anil Kumar ( Administration Department)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
6	Prbha (Department of Library)	Two Weeks ERP hands on Traning Program	19th Oct to 30th Oct 2020	
		<b>2021-22</b>		
1	Garima (Accounts Department)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
2	Pawan (Department of Library)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
3	Satyendra ( Administration Department)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
4	Anil Kumar ( Administration Department)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	



5	Simran ( Administration Department)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
6	Muskan (Lab Attendent)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
7	Lalita (Lab Attendent)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
8	Prbha (Department of Library)	Two Weeks ERP hands on Traning organised by DPG Degree College	11th to 23rd October 2021	
9	Raghubir Singh (Lab Attendent)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
10	Lalita (Lab Attendent)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
11	Simran ( Administration Department)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
12	Jainendra	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
13	Babita	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
14	Anil Thakur	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
15	Satyender ( Administration Department)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
16	Pawan (Department of Library)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
17	Prbha (Department of Library)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
18	Sushma (Department of Library)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
19	Hansraj (Lab Attendent)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	



20	Muskan (Lab Attendent)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	
21	Garima (Accounts Department)	Office Management Training Programme organised by DPG Degree College	16th to 27th August 2022	

PRINCIPAL  
DPG DEGREE  
COLLEGE

Principal  
D.P.G. Degree College  
Sector-34, Gurugram





DPG Degree College, Gurugram

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. .... Jyotsna ..... Designation.... Administrative From  
... DPG Degree College ... has participated in two week office management training program organized by  
administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG  
Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurgaon

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. Gyanima ..... Designation Accountant ..... From DPG Degree College has participated in two week office management training program organized by administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG Degree College, Gurugram.

1213

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurgaon

Affiliated To M.D.U Rohtak

### Certificate of participation

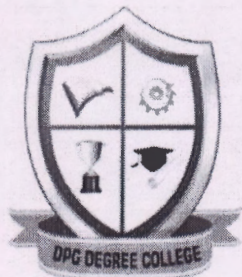
## Office management training

This is to certify that Mr./Ms. ....*Sushma*.....Designation....*Librarian*.....From  
...*DPG Degree College*...has participated in two week office management training program organized by  
administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG  
Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurugram

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. ....Pawan.....Designation.....Librarian....From  
...DPG Degree College...has participated in two week office management training program organized by  
administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG  
Degree College, Gurugram.

**Dr. S.S. Boken**

**(Principal)**





DPG Degree College, Gurugram

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. <sup>✓</sup> Prem ..... Designation.... Lab Attendant From  
DPG Degree College has participated in two week office management training program organized by  
administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG  
Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurgaon

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. Lovely ..... Designation.... Lab Attendant From DPG Degree College has participated in two week office management training program organized by administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurugram

Affiliated To M.D.U Rohtak

### Certificate of participation

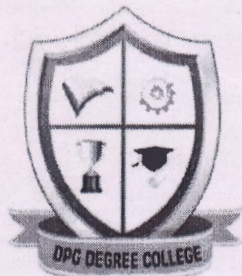
## Office management training

This is to certify that Mr./Ms. ....Jainendre.....Designation.....Lab. Attendent From  
DPG Degree College has participated in two week office management training program organized by  
administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG  
Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





DPG Degree College, Gurugram

Affiliated To M.D.U Rohtak

### Certificate of participation

## Office management training

This is to certify that Mr./Ms. ✓ Preetam ..... Designation Lab Attendant From DPG Degree College has participated in two week office management training program organized by administrative department of DPG Degree College, Gurugram from 8<sup>th</sup> – 20<sup>th</sup> January 2018 at DPG Degree College, Gurugram.

Dr. S.S. Boken

(Principal)





Reg. No.: H3/ERP/A-017

## TRAINING CERTIFICATE

This is to certify that

**Ms. GARIMA**

From Administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 21-25 August 2017 organized by **H3 Infotech Private Limited.**

E-Signed: 08/28/2017 01:40 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/A-018

## TRAINING CERTIFICATE

This is to certify that

**MR. PAWAN**

From Department of Library, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 21-25 August 2017 organized by **H3 Infotech Private Limited.**

E-Signed: 08/28/2017 01:40 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Jyotena Degination  
Administration From DPG Degree College has participated in office  
 management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
 administrative department of DPG Degree College Gurugram.

1213

Dr. S.S. Boken

(Principal)





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Ganima ..... Degination  
... Accountant .... From ... DPG Degree College ..... has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Sushma Degination  
...Librarian.....From ....D.P.G. Degree College has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

*12/12/18*

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that <sup>✓</sup>Mr./Ms. Pawan..... Degination  
...Librarian.....From ...DPG Degree College..... has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Prem Degination  
Lab Attendent From DPG Degree College has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Lovely ..... Degination  
Lab Attendant.....From DPG Degree College..... has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Jainendra Degination  
.. Lab Attendant From DPG Degree College has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to MDU Rohtak

## Certificate of Participation IN Training for office work

This is to certify that Mr./Ms. Preetam ..... Degination  
.. Lab Attendant ... From .... DPG Degree College ... has participated in office  
management training programme from 26<sup>th</sup> Nov to 8<sup>th</sup> December 2018 organised by  
administrative department of DPG Degree College Gurugram.

**Dr. S.S. Boken**

**(Principal)**





Reg. No.: H3/ERP/D-003

## TRAINING CERTIFICATE

This is to certify that

**MR. SATYENDRA**

From Department of Administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 23rd to 27th July 2018 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com

Designation: CHIEF TECHNOLOGY OFFICER

IP: 122.161.51.164

Sertif Electronic Signature

DocID: 20220829024146154





Reg. No.: H3/ERP/C-001

## TRAINING CERTIFICATE

This is to certify that

**MR. ASHOK KUMAR GOGIA**

From Administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11-15 Feb 2019 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2019 03:50 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





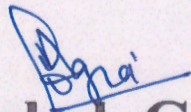
# DPG DEGREE COLLEGE

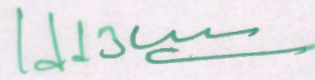
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certifird that Mr./Ms. Ganima.....  
Degination ..... Accounts..... From .... DPG.... Degree.... College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

  
**Dr. S.S. Boken**  
**(Principal)**





# DPG DEGREE COLLEGE

Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....*Lushma*.....  
Designation ....*Librarian*.....From .....*DPG Degree College*..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

*Ashok Gogia*  
**Mr. Ashok Gogia**  
**(Registrar)**

*S.S. Boken*  
**Dr. S.S. Boken**  
**(Principal)**





# DPG DEGREE COLLEGE

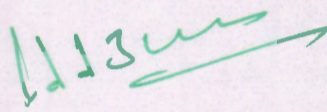
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms. Prem .....  
Designation ... Lab. Attendant ..... From .... DPG Degree College ..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)





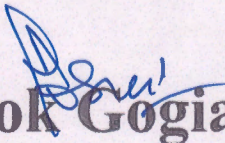
# DPG DEGREE COLLEGE

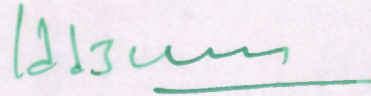
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms. Pawan  
Designation Librarian From DPG Degree College has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

  
**Dr. S.S. Boken**  
**(Principal)**






# DPG DEGREE COLLEGE

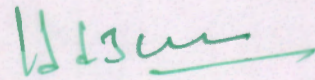
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....<sup>✓</sup>Lovely.....  
Designation ...Lab. Attendant.....From ...D.P.G. Degree College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)





# DPG DEGREE COLLEGE

Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....Jainendra.....  
Designation ...Lab...Attendant....From ....DPG...Degree...College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

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**Dr. S.S. Boken**  
**(Principal)**

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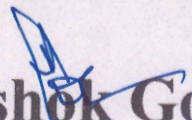
# DPG DEGREE COLLEGE

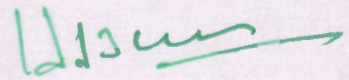
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....Satyendra.....  
Designation ....Administration...From .....DPG Degree College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)






# DPG DEGREE COLLEGE

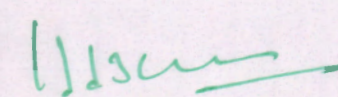
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....Chanchal.....  
Designation ....Lab..Attendant....From ....DPG...Degree...College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)





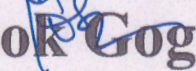
# DPG DEGREE COLLEGE

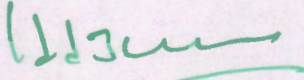
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms.....Mohit.....  
Designation .....Lab. Attendant..... From .....DPG Degree College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

  
**Dr. S.S. Boken**  
**(Principal)**





# DPG DEGREE COLLEGE

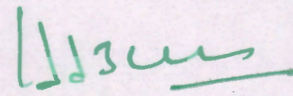
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms. Ajay Kumar .....  
Designation Administration From DPG Degree College ..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)





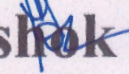
# DPG DEGREE COLLEGE

Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms. Dinesh .....  
Designation Administration ..... From DPG Degree College ..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

  
**Dr. S.S. Boken**  
**(Principal)**






# DPG DEGREE COLLEGE

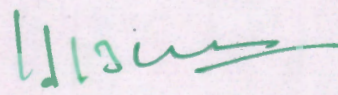
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./<sup>✓</sup>Ms.....Babita.....  
Designation ...~~Lab...~~Attendant...From ....DPG Degree College..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
(Principal)





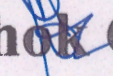
# DPG DEGREE COLLEGE

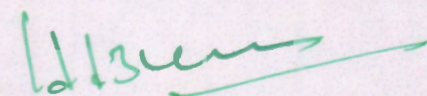
Affiliated to M.D.U Rohtak

## CERTIFICATE OF PARTICIPATION

### OFFICE MANAGEMENT AND DEVELOPMENT

This is to certify that Mr./Ms. Anil Kumar .....  
Designation Administration From DPG Degree College ..... has participated in  
office management training programme from 26<sup>th</sup> to 31<sup>st</sup> August 2019 organised by  
administrative department of DPG Degree College Gurugram.

  
**Mr. Ashok Gogia**  
**(Registrar)**

  
**Dr. S.S. Boken**  
**(Principal)**





Reg. No.: H3/ERP/D-031

## TRAINING CERTIFICATE

This is to certify that

**Ms. PRABHA**

From Department of LIBRARY, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19-23 August 2019 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/P-060

## TRAINING CERTIFICATE

This is to certify that

**MR. PAWAN KUMAR**

From Department of LIBRARY, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19-23 August 2019 organized by **H3 Infotech Private Limited.**

E-Signed: 08/26/2019 10:50 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/D-058

## TRAINING CERTIFICATE

This is to certify that

**MS. GARIMA**

From Department of Administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/D-059

## TRAINING CERTIFICATE

This is to certify that

**Ms. SUSHMA**

From Department of library, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature

DocID: 20220829024146154





Reg. No.: H3/ERP/D-060

## TRAINING CERTIFICATE

This is to certify that

**MR. PAWAN**

From Department of library, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/D-061

## TRAINING CERTIFICATE

This is to certify that

**MR. AJAY THAKUR**

From Department of administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited**.

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com

Designation: CHIEF TECHNOLOGY OFFICER

IP: 122.161.51.164

Certified Electronic Signature

DocID: 20220829024146154





Reg. No.: H3/ERP/D-062

## TRAINING CERTIFICATE

This is to certify that

**MR. ANIL KUMAR**

From Department of administration, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited**.

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/D-063

## TRAINING CERTIFICATE

This is to certify that

**Ms. PRABHA**

From Department of library, D.P.G. Degree College, Gurugram

has participated in one week ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 19th-30th October 2020 organized by **H3 Infotech Private Limited.**

E-Signed: 02/19/2020 03:20 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-002

## ONLINE TRAINING CERTIFICATE

This is to certify that

**Ms. GARIMA**

From Administration D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-003

## ONLINE TRAINING CERTIFICATE

This is to certify that

**MR. PAWAN**

From Library Department D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Serial Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-004

## ONLINE TRAINING CERTIFICATE

This is to certify that

**MR. SATYENDER**

From Administraion D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certifi Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-005

## ONLINE TRAINING CERTIFICATE

This is to certify that

**MR. ANIL KUMAR**

From Administraion D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-006

## ONLINE TRAINING CERTIFICATE

This is to certify that

**Ms. SIMRAN**

From Administraion D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certified Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-007

## ONLINE TRAINING CERTIFICATE

This is to certify that

**Ms. MUSKAN**

From Administraion D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certifi Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-008

## ONLINE TRAINING CERTIFICATE

This is to certify that

**Ms. LALITA**

From Administraion D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

maresh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Certifi Electronic Signature  
DocID: 20220829024146154





Reg. No.: H3/ERP/K-009

## ONLINE TRAINING CERTIFICATE

This is to certify that

**Ms. PRABHA**

From Library Department D.P.G. Degree College, Gurugram

has participated in two weeks ERP Hands on Training program and completed the training successfully & gathered the knowledge of working & functions of ERP System from 11<sup>th</sup> to 23<sup>rd</sup> October 2021 via online mode organized by **H3 Infotech Private Limited.**

E-Signed: 10/26/2021 11:25 AM CDT

*Mahesh Kumar*

mahesh@h3-technologies.com  
Designation: CHIEF TECHNOLOGY OFFICER  
IP: 122.161.51.164

Sertif Electronic Signature  
DocID: 20220829024146154





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Raghbir Singh Designation Lab Attendent  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./<sup>✓</sup>Ms. ....Lalita.....Designation.....Lab Attendent....  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia

(Registrar)

Dr. S.S. Boken

( Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. ✓ Simran.....Designation.....Administration.....  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

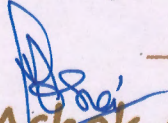
## Affiliated To M.D.U. Rohtak

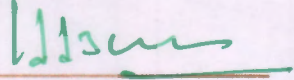
Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Jainendra.....Designation.....Lab. Attendent.....  
From DPG Degree College.....has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
( Principal)





# DPG Degree College, Gurugram

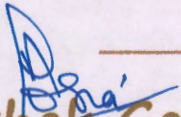
## Affiliated To M.D.U. Rohtak

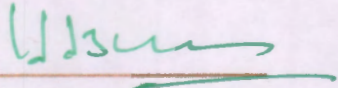
Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./<sup>✓</sup>Ms. Babita.....Designation.....Lab Attendent.....  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

  
Mr. Ashok Gogia  
(Registrar)

  
Dr. S.S. Boken  
( Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Anil Thakur Designation Administration  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Satyender Designation Administration  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia

(Registrar)

Dr. S.S. Boken

(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Pawan.....Designation.....Librarian.....  
From DPG Degree College.....has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Prabha Designation Librarian  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Sushma Designation Librarian

From DPG Degree College has participated in Two Weeks Office Management Training Programme organised by administrative department of DPG Degree College, Gurugram from 16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Hansraj Designation Lab Attendant  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Muskan.....Designation.....Lab Attendent.....  
From DPG Degree College has participated in Two Weeks Office Management Training  
Programme organised by administrative department of DPG Degree College, Gurugram from  
16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia  
(Registrar)

Dr. S.S. Boken  
(Principal)





# DPG Degree College, Gurugram

## Affiliated To M.D.U. Rohtak

Certificate of Participation

OF

Office Management Training Programme (16<sup>th</sup> to 27<sup>th</sup> August-2022)

This is to certified that Mr./Ms. Ganima Designation Accountant

From D.P.G. Degree College has participated in Two Weeks Office Management Training Programme organised by administrative department of DPG Degree College, Gurugram from 16<sup>th</sup> - 27<sup>th</sup> August 2022 at D.P.G. Degree College, Gurugram.

Mr. Ashok Gogia

(Registrar)

Dr. S.S. Boken

(Principal)